

**OFFICE OF THE SUPERINTENDENT OF POLICE
BARUIPUR POLICE DISTRICT**

NOTICE INVITING e-TENDER
N.I.T. NO. 01/SP (BRP)/MT 2017-18

Memo no. 334/E

Date: 02/02/2018

SCHEDULE OF WORK
(SUBMISSION OF BID THROUGH ONLINE)

| Sl. No. | Name of works | Earnest Money (in Rs./-) | Remarks |
|---------|--|---|--|
| 1 | Engagement of 05 Hired Launches and 05 hired Mechanized Boat excluding Fuel & Mobil Charges under Baruipur Police District for maintaining Law & Order situation | i) Rs. 15,000/- per Launch ii) Rs. 7,000/- per Mechanized Boat | 1. Rate should be quoted per launch / mechanized boat excluding taxes / GST wherever applicable 2. Bidder should submit an online EMD through net banking or NEFT/RTGS. |

1. In the event of e-filing, intending bidder may download the tender documents from the website www.wbtenders.gov.in in directly with the help of Digital Signature Certificate. Necessary cost of Earnest Money should submit online EMD through fund transfer or NEFT/RTGS for an amount of Rs. 15,000/- (Rupees Fifteen Thousand only) for Launch and Rs. 7,000/- (Rupees Seven Thousand only) for Mechanized Boat. Failure to abide by the submission of EMD will be liable for rejection of tender proposal. Bidder will have nothing to object on that score and also to be documented through e-filing.
2. Both Technical Bid and Financial Bid are to be submitted concurrently duly digitally signed in the website www.wbtenders.gov.in.
3. Tender documents may be downloaded from website and submission of Technical Bid and Financial Bid will be done as per Time Schedule stated in Sl. No. 10.
4. The FINANCIAL OFFER of the prospective tenderer will be considered only if the TECHNICAL BID of the tenderer is found qualified by the 'Tender Technical Committee' formed by the Superintendent of Police, Baruipur Police District. The decision of the 'Tender Technical Committee' will be final and absolute in this respect. The list of Qualified Bidders will be displayed in the web site.
5. Eligibility criteria for participation in the tender:
 - i) The tendered registered companies should have proper registration deed (Applicable for Partnership, Private Ltd. Co's). The registration deed should be at least 03 (three) years old from the date of submission of tender.
 - ii) The participating tenderers should have PAN CARD in the name of the company and it should be at least 03 years old from the date of submission of tender. In case of proprietorship companies PAN CARD of the proprietor will be valid.
 - iii) The participating tenderers should have current account in any schedule bank, in the name of the company. They should furnish last 3 years bank statement from the date of submission of tender.
 - iv) The participating tenderers should furnish last 03 years IT return acknowledgement with A.O. (assessment order under section 143/1) from the date of submission of tender.
 - v) The participating tenderers should provide GST (Goods and Service Tax) certificate & challans with effect from July 2017, as made mandatory by Central Govt. and State Govt.
 - vi) The participating tenderers should also provide valid registration, survey / fitness & insurance certificates of the launches and mechanized boat tendered. The length of the concerned launches should be 55 feet or more

- with cabinized as per order of West Bengal Police Directorate. Technical Committee decision will be the final decision for Mechanized Boat.
- vii) The participating tenderers should provide valid trade license in the name of the tendered company & tendered sole proprietor
 - viii) Intending tenderers should quote the rate for monthly hired charges excluding cost of fuel, consumption of fuel (D/Oil and M/Oil) per running hour.
 - ix) The Fuel / Mobil Charges will be reimbursed separately from this end against the bill.
 - x) In case of Partnership Company please provide valid Power of Attorney of the Company.
 - xi) The tenderer should submit their Service Experience Certificate in this regard from any Company or Agency where they worked in past.
 - xii) The manning of the Launches and Mechanized Boat will be arranged by the tenderers from their own resource.
 - xiii) The Technically Qualified Tenderers will appear during the date of Physical Inspection of Launches and Mechanized Boats in front of Technical Committee.

6. No mobilization advance and secured advance will be allowed.

7. Security Deposit:

Retention money towards performance security amounting to 10% (ten percent) of the value of the work shall be deposited by Bank Guarantee in favour of Superintendent of Police, Baruipur Police District till end of warranty period of the tender as per prevailing order. No interest will be paid on Security Deposit.

8. All materials required for the proposed work to be supplied by the agency at their own cost including all taxes.

9. **Date and Time Schedule:**

| Sl No. | Particulars | Date & Time |
|--------|--|--------------------------|
| 1 | Date of uploading of N.I.T & other Documents (Online) (Publishing date) | 02.02.2018 at 17.00 hrs. |
| 2 | Documents download start date (Online) | 02.02.2018 at 17.00 hrs. |
| 3 | Documents download end date (Online) | 14.02.2018 at 14.00 hrs. |
| 4 | Bid Submission start date (Online) | 02.02.2018 at 17.00 hrs. |
| 6 | Bid submission closing (Online) | 14.02.2018 at 14.00 hrs. |
| 7 | Bid opening date for Technical proposals (Online) | 16.02.2018 at 14.00 hrs. |
| 8 | Physical Inspection of Launches / Mechanized Boats in front of Technical committee | To be informed later |
| 9 | Uploading of final list of Technically qualified bidders | To be informed later |
| 10 | Date of Opening Financial Bids (online) | To be informed later |

10. The prospective Bidder shall have to execute the work in such a manner so that appropriate service level of the work is maintained during progress of work and a period of 01 (One) year from the date of successful completion of the work to the entire satisfaction of the Tender Technical Committee. If any defect/damage is found during the period as mentioned above, the contractor shall make the same good at

his own cost to the specification at par with instant project work. On failure to do so, penal action against the contractor will be imposed by the department as deem fit. The contractor may quote his rate considering the above aspect.

Refund of security deposit will only be made after successful maintaining of appropriate service level of the work as mention above for 01 (one) year for the date of completion of the work. Provision in Clause No. 17 of W.B Form No. 2911 (ii) shall be treated as superseded.

11. **Earnest money:** Bidder should submit an online EMD through fund transfer or Net banking/NEFT/RTGS for an amount of Rs. 15,000/- (Rupees Fifteen Thousand only) for Launch and Rs. 7,000/- (Rupees Seven Thousand only) for Mechanized Boat. Failure to abide by the submission of EMD will be liable for rejection of tender proposal. Bidder will have nothing to object on that score. The EMD will refund to the disqualified tenderers automatically to their account after rejection from our end. The L1 bidder's EMD amount will be refunded automatically after getting his Award of Contract.
12. The Bidder at his own responsibility and risk is encouraged to visit and examine the site of works and its surroundings and obtain all information's that may be necessary for preparing the Bid and entering in to a contract for the work as mentioned in the Notice Inviting Tender, before submitting offer with full satisfaction, the cost of visiting the site shall be at his own expense. The contactable person is Shri Chittajit Mondal, MTO, Baruipur Police District (Mob: 9874792166)
13. The intending bidders shall clearly understand that what ever may be the out cum of the present invitation of bids, no cost of bidding shall be reimbursable by the department. The Superintendent of Police, Baruipur Police District reserves the right to accept or reject any offer without assigning any reason whatsoever and is not liable for any cost that might have been incurred by any Tenderer at the stage of bidding.
14. **Refund of Security Deposit:** After successful completion of the Warranty period, Security deposit will be refunded without any interest to the supplier.
15. **Conditional/Incomplete Tender will not be accepted under any circumstances.**
16. **The intending tenderers are required to quote the rate online.**
17. During scrutiny, if it comes to the notice of the tender inviting authority that the credential or any other paper found incorrect/manufactured /fabricated, that bidder would not be allowed to participate in the tender and that application will be rejected without any prejudice.
18. The Superintendent of Police, Baruipur Police District reserves the right to cancel the N.I.T due to unavoidable circumstances and no claim in this respect will be entertained.
19. Before issuance of the WORK ORDER, the tender inviting authority may verify the credential and other documents of the lowest tenderer. After verification if it is found that the documents submitted by the lowest tenderer is either manufacturer or false in that case work order will not be issued in favour of the said tenderer under any circumstances and the tenderer will be penalized which includes for features of his EMD / Black Listed.

20. **General guidance for e-Tendering:**

Instructions/Guidelines for electronic submission of the tenders have been annexed for assisting the contractors to participate in e-Tendering.

Registration of contractor: Any contractor willing to take part in the process of e-Tendering will have to be enrolled & registered with the Government e-Procurement

System, through logging on to www.wbtenders.gov.in the contractor is to click on the link for e-Tendering site as given on the web Portal.

a) Digital Signature Certificate (DSC):

Each contractor is required to obtain a Class-II or Class-III Digital Signature Certificate (DSC) for submission of tenders from any agency authorised by the Central Govt. in this regard. Details are available at the web site stated above. DSC is given as a USB e-Token.

b) The Contractor can download N.I.T & Tender document(s) electronically from the said website mentioned above. This is the only mode of collection of Tender Documents.

c) Submission of Tenders:

Tenders are to be submitted through online to the website in Clause A.1 in two folders at a time for each work, one in Technical Proposal & the other is Financial Proposal before the prescribed date & time using the Digital Signature Certificate (DSC). The documents are to be uploaded virus scanned copy duly digitally signed. The documents will get encrypted (transformed into non readable formats)

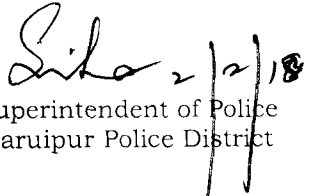
21. Technical Proposal:

The technical proposal should contain scanned copies of the following in one cover (folders)

- i) The NIT (download properly and upload the same digitally signed). The rate will be quoted in the BOQ. Quoted rate will be encrypted in the BOQ under Financial Bid.
- ii) Special terms & conditions and specification of works as sought in the column no. 5.

22. Financial Proposal

a) The financial proposal should contain the following documents in one cover (folder) i.e. Bill of Quantities (BOQ). The contractor is to quote the rate online through computer for quoting rate in the BOQ.

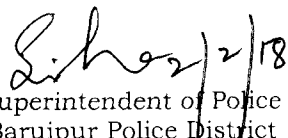

Superintendent of Police
Baruipur Police District

Memo no. 334 / E

Date: 02.02.18

Copy to:

1. Director of Information, Department of Information & Cultural Affairs, 325 Sarat Chatterjee Street, Nabanna, Howrah, Pin- 711102 --- for wide circulation at least in 02 daily news papers.
2. The Deputy Inspector General of Police (Organisation), WBPD, Bhabani Bhaban, Kol- 27 --- for circulation in West Bengal Police Website.


Superintendent of Police
Baruipur Police District

Validate

Print

Help

em Wise BoQ

15

Tender Inviting Authority: SUPERINTENDENT OF POLICEBARUIPUR POLICE DISTRICT

Name of Work: Engagement of 05 Hired Launches and 05 hired Mechanized Boat excluding Fuel & Mobil Charges under Baruipur Police District for maintaining Law & Order situation

Contract No: N.I.T. NO. 01/SP (BRP)/MT 2017-18

| Name of the Bidder/ Bidding Firm / Company : | | | | | | | | | |
|---|--|------------------|----------|--------|--|-------------------------|---|---|-----------------------|
| PRICE SCHEDULE | | | | | | | | | |
| (DOMESTIC TENDERS - RATES ARE TO GIVEN IN RUPEES (INR) ONLY) | | | | | | | | | |
| (This BOQ template must not be modified/replaced by the bidder and the same should be uploaded after filling the relevant columns, else the bidder is liable to be rejected for this tender. Bidders are allowed to enter the Bidder Name and Values only) | | | | | | | | | |
| NUMBER # | TEXT # | TEXT # | NUMBER # | TEXT # | NUMBER # | NUMBER | NUMBER # | NUMBER # | TEXT # |
| Sl. No. | Item Description | Item Code / Make | Quantity | Units | BASIC RATE In Figures To be entered by the Bidder in Rs. P | GST Amount in INR Rs. P | TOTAL AMOUNT Without Taxes col (13) = (4) x (7) in Rs. P | TOTAL AMOUNT With Taxes col (14) = sum (8) to (13) in | TOTAL AMOUNT in Words |
| 1 | 2 | 3 | 4 | 5 | 7 | 9 | 13 | 14 | 15 |
| 1 | Hired Launch excluding Fuel / Mobil | item1 | 5.00 | Nos | | | 0.00 | 0.00 | INR Zero Only |
| 2 | Hired Mechanized Boat excluding Fuel / Mobil | item2 | 5.00 | Nos | | | 0.00 | 0.00 | INR Zero Only |
| Total in Figures | | | | | | | 0.00 | 0.00 | INR Zero Only |
| Quoted Rate in Words | | INR Zero Only | | | | | | | |